



**MINUTES OF A MEETING OF THE
CABINET
HELD ON 11th APRIL 2019**

PRESENT: Councillors R Pritchard (Vice-Chair), J Chesworth and S Doyle

The following officers were present: Andrew Barratt (Chief Executive), Rob Barnes (Executive Director Communities) and Joanne Sands (Assistant Director Partnerships)

Apologies received from: Councillor(s) D Cook and M Cook

20 MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 21st March 2019 were approved and signed as a correct record.

(Moved by Councillor J Chesworth and seconded by Councillor S Doyle)

21 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

22 QUESTION TIME:

None

**23 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE
OVERVIEW AND SCRUTINY PROCEDURE RULES**

The Chairs of Corporate Scrutiny and Infrastructure Safety & Growth Committees updated Cabinet on recommendations made following consideration of matters by the Scrutiny Committees

Housing Team update

A letter be issued in the name of Tamworth Borough Council to the Department of Work and Pensions setting out the following issues which had been identified:

- Access to the Department of Work and Pension, via telephone, appeared at times to be rationed, and that steps be taken to ensure that, in the light of the Trusted Partner status which Tamworth Borough Council had, there be no rationing of access to the Department of Work and Pensions;
- That GDPR was potentially creating barriers to the processing of claims for Universal Credit and that steps be taken to ensure that GDPR was not restricting access nor slowing down the process of a claim for Universal Credit

Support for Members Working group – IT sub-group

- A pool of five IT devices, which are fit for purpose, to be available for Councillors;
- Initial IT training be made available to Councillors as soon as reasonably practicable after election, and by no later than the first full Council meeting of the new Municipal Year

Webcasting Council Meetings Working Group

- Tamworth Borough Council invest in suitable equipment to produce a publically available visual and audio recording of all the Council and Committee meetings, excluding those which are confidential by nature, for example hearings. It was felt that live streaming was not necessary;
- All recordings made by Tamworth Borough Council to be publically available with relevant regard to the Local Government Act 1972, as amended, relating to confidential matters;
- Recordings made by Tamworth Borough Council

to be uploaded onto an online platform utilised by Tamworth Borough Council at the earliest opportunity;

- All Members to be offered training in the following areas: (1) use of in-house equipment in meeting rooms; (2) appropriate Equality and Diversity training; and (3) procedural training, in each case prior to the introduction of recording and as ongoing training;
- Tamworth Borough Council to revisit its Protocol for recording of its meetings at regular intervals to ensure compliance and to protect the public and the Authority from unanticipated reputational damage.

Crime Figures for Tamworth and Community Safety

A representative of Staffordshire Police be invited to be introduced to all Councillors and to provide a local crime figures and community safety update to all Councillors early in the new municipal year

RESOLVED All recommendations be taken back and discussed further in Cabinet.

(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)

24 **MOTOR NEURONE DISEASE CHARTER**

The Portfolio Holder for Communities and Partnerships requested Members to consider the adoption of the Motor Neurone Disease (MND) Charter to assist in the achievement of quality of life, dignity and respect for people with MND and their carer's in Tamworth

RESOLVED That Members;

Supported the adoption of the MND Charter in recognition of the specific nature, speed of progression and impact of Motor Neurone Disease which means it is particularly important to ensure appropriate support is provided as soon as possible.

(Moved by Councillor S Doyle and seconded by Councillor J chesworth)

25 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 1, 2, 3 and 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public

(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)

26 TO RECEIVE A CONFIDENTIAL UPDATE FROM THE CHAIR OF THE INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE

The Chair of Infrastructure Safety & Growth gave the following update;

RESOLVED That an update will be taken back to the Chair of Infrastructure Safety and Growth

Leader